



## Report on CCAN Activities and Priorities for 2012/13

### What we said we'd do

**In our Work Plan for 2012/13 we said that the Network would continue to develop the role of the Area Partnership as a positive link to the community area using the website and regular newsletters for active signposting of issues and consultations**

### What we did

- We used the website to cover news and events and to provide standing information about the Partnership. Usage statistics show an average of over 100 hits per day – most recent monthly stats show 4087 hits in June and 2695 in May 2013
- We have issued 11 information Newsletters at approximately monthly intervals providing information primarily about events and consultations, always referring back to the website
- We used and promoted the *Our Community Matters* site for posting events and consultations
- Network links with community area groups continued to develop

### What we said we'd do

**CCAN would respond to issues or requests that come through the Area Board, CATG or from partners**

### What we did

- We co-ordinated and contributed to the volunteer party to monitor the South Place Traffic Calming Trial in April 2012 and subsequently produced a report for Wiltshire Council on lessons learned
- We have represented the Community Area at the CATG, Cycle Network, CMAP, Extended Services and Corsham Skate Park Meetings.

### What we said we'd do

**The Network's plans for community engagement would be linked to the Community Plan and to the development of action plans to address the community priorities that came from the JSA Consultation Event in February. We would hold a series of meetings with relevant partners to progress the priorities on a theme by theme basis**

### What we did

- We have not held another large event but have continued to engage with Transcoco and Corsham Town Council in particular over projects linked to the community plan and with other groups as opportunities are identified

### **What we said we'd do**

**We would work towards a Community Plan update working with the Area Board and partners to establish the format and to develop ownership and interest**

### **What we did**

- We launched the 2012 Update to the Community Area Plan at the AGM in October. The small Steering Group invested a huge amount of volunteer effort in compiling this second Update, which included a review of community achievements as well as including Priorities and Forward Actions
- Copies of the Update have been made available at Area Board Meetings and in Town and Parish Council Offices, Libraries, Pound Arts etc.

### **What we said we'd do**

**We wanted to organise a public engagement event, possibly alongside our AGM in September which would be linked with the Community Plan and community priorities**

### **What we did**

- We held a well attended AGM in October which was used to launch both the Community Plan Update and the new Community Area blog site – *Our Community Matters*

### **What we said we'd do**

**We wanted to develop our website to host the Community Area Plan and to directly engage in surveys and consultation**

### **What we did**

- We have agreed the modifications necessary with our website designer and identified the costs to apply for funding bid in 2013/14.
- The website provides the facility to conduct and link to consultations

### **What we said we'd do**

**We wanted to consider how best to develop the role of the Area Partnership and to recruit new resource to the Steering Group**

### **What we did**

- In the absence of new recruits and a replacement Chair, the Steering Group agreed it was time to move away from a formal committee and thematic groups in favour of a more informal and flexible approach
- We talked to other CAPs (particularly Chippenham and Bradford on Avon) about their experience and discussed alternative approaches with Area Board members and the Community Area Manager
- An alternative approach emerged from these discussions as the basis for drawing up a new work plan for 2013/14

### **What we said we'd do**

**We identified the Campus as the biggest single priority for the community area so wanted to support the Community Operations Board as required but particularly in the planning of community requirements, public transport and energy/environment issues**

### **What we did**

- Christine Reid and Sally Fletcher were active members of the Operations Board and provided a huge number of volunteer hours to the Project in the planning and development stage
- The CCAN/Transcoco Transport Action Group played a leading role in the work of the Campus Travel Group, which produced a Campus Travel Plan as part of the successful planning application and went on to tackle priority issues from the Travel Plan, including community transport and improving public transport access

## **Actions in support of the Network and Community Plan Themes**

### **Health and Wellbeing**

- Project start up meetings with Broadwood School and Oral Health Team regarding School Curriculum and Community Event

### **Economy**

- Project start up meeting with Hartham Park to discuss business mentoring panel

### **Children and Young People**

- Coordinator meeting with ASK regarding Family Support Issues and links with Area Partnership
- Community input to Extended Services (Area Schools) meetings and coordinator reviews with Area Manager
- Project start up meeting with Oral Health Team and Broadwood School – school and community involvement
- Coordinator meeting with CAYPIG regarding community plan
- Launch of NEET Voices Project

## **Community Safety**

- Coordinator meeting with Corsham Neighbourhood Watch regarding community safety plan
- CCAN Annual General Meeting coordination and preparation
- Meeting with Community Police Team regarding Community priorities

## **Housing**

- Discussions with Transcoco on Sustainable Housing project

## **Transport**

- Coordinating volunteer effort and producing Trial Report for South Place Traffic Calming Trial
- Presentation to WFCAP AGM and Conference 2012 – sharing best practice with Bus Stop Audit for the Corsham Community Area
- Coordinator meetings with Wiltshire Forum and other CAPs regarding common Public Transport concerns
- Representing CCAN at regular meetings of Corsham Area Transport Group
- Founder member of First Bus Customer Forum representing Corsham and local CAPS
- Project start up meetings with Transcoco – planning of 2013 cycle event
- Attendance at launch of Community First 'Accelerate' Project to promote community transport options across Wiltshire
- Support and input to Transport Action Group, including meeting with Community First and LINK representatives
- Work on developing and implementing Springfield Community Campus Travel Plan
- Representing CCAN at Corsham Cycle Network Group meetings
- Meeting to discuss Corsham issues with Wiltshire Council Public Transport Team
- Liaison with neighbours to discuss Campus Travel Plan – Porch Surgery, Community Centre, Hungerford House
- Review of Bus Stop Audit - Colerne/Box

## **Environment**

- Engagement with Transcoco over Area Plan opportunities and attendance at Core Group meetings

- Discussion with Town Council about development of a Biodiversity Action Plan

### **Culture, Recreation and the Arts**

- Community input and representation to Corsham Skate Park Meetings

### **Developing and Following Up the Community Plan**

- Working Group meetings to produce 2012 Update of Community Plan
- Discussions with network contacts including Corsham Town Council, Colerne and Box Parish Councils to identify Community Achievements across the area
- Consolidation of material, providing images and liaison with printers to produce paper version of 2012 Update
- Meeting with web designers to produce an interactive version of the community plan
- Participation in WFCAP review of Community Planning and Community Plans
- Input into Wiltshire Council meeting to shape format of future JSA reports on Community Area statistics and relate these to community plans
- Input to Area Board Agenda Setting Meetings representing community plan priorities and how to encourage discussion at future meetings

### **Building the Network and Raising the Profile**

- Issuing CCAN Newsletters
- Adding new contacts to the network database
- Regular Coordinator meetings with Community Area Manager
- Coordinator meetings with Broadwood School and lunchtime knitting club
- Attendance at WFCAP Forum and CAP Coordinator Group
- Input to help with development of new Community Area Blogsite
- Development of new CCAN Terms of Reference
- Preparing CCAN Workplan and Budget Application to Area Board
- Project start up meeting with Corsham Town Council about developing Corsham App

- Liaison meetings with Colerne, Box and Lacock Parish Councils with Community Area Manager
- Research work to produce spreadsheet displaying Community Grants and how they reflect Community Plan priorities
- Meetings with Bradford on Avon CAP regarding role and format of Partnership
- Community meeting at Colerne Village Hall to discuss Area Plan and Area Board Grants
- Social Media Training arranged by WFCAP

CCAN Network Co-ordinator

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